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Dear Parent(s),

Thank you for your inquiry on seeking a solution for your child's educational future. To begin developing a plan of action, I will need:

1. All past and current IEPs
2. Psychological Assessments by school(s)
3. Any Private Assessments
4. Disciplinary report from school. The report states the number of suspensions and/or detentions, and can be requested by you.
5. Contact information of the Special Education Director for your child's school district. Please include name, address, and phone and fax numbers.
6. A time-line of events. Sketch out estimates of date and actions, such as "Jan 29, 2004 - met with school personnel and told them that behavior was escalating", and they said, ".....". These conversations are important and should be documented. Although you do not need to be exact, please consider that reviewers will only know what you tell them. However, do not disclose personal information, such as "...we were going through a divorce...", or anything of that nature. School personnel may use personal information to justify why the student has problems.
7. Signed Information/Exchange Release form
8. Enclosed check for \$500 written out to: **Karen Crockett**

The fee includes:

- Review of documents
- A plan of action
- A letter to the district regarding that plan
- When appropriate: phone calls with parent, child, and school district

Send items 1 - 8 to: Karen Crockett
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Some issues can be resolved easily; others are more complex depending on the resistance from the school. If more extensive services are required (i.e. filing mediation and due process forms), a cost of \$90 an hour will be billed after the initial start up has begun.

Notes on Residential Academic Placements

Residential academic placements to serve a student's academic requirement is a last resort for any school district, and they do not advocate for it. Least restrictive environment laws help substantiate their case. If placement is the issue, then it has to be demonstrated that the child's needs cannot be met in the least restrictive environment. Documentation of events that lead to placement is key in winning these cases. Although I have been successful in obtaining reimbursement for residential therapeutic placements paid at parent expense, this is not always the case and is not guaranteed. Each situation is unique.

There are many reasons why advocating for your child is a rewarding experience. Advocacy promotes self-empowerment and stimulates the healing process. You are not alone, there is support, and I am happy to be able to offer this service.

Thank you,
Karen Crockett

You haven't done anything wrong, you are right where you are supposed to be, and everything is unfolding perfectly.